



PROJECT DESIGN GUIDES

Project Set-up Dashboard - summary

Project Name:	Project No.:	Updated:
???	???	07-Jan-16

Status:	Set up	Ongoing	To do	By Others / n/a	
Required by:	ER Employer Requirement	PC Planning Condition	BR Building Regulations	BM BREEAM	n/a not applicable
	MC Main Contractor (& Designers)	?? Name other			CL Client

Document No.: First issue: 20/11/2015

	STATUTORY	ER's/AR's	DESIGN STANDARDS	LA PLANNING	COMMENTS
PROJECT DESIGN COMPLIANCE CRITERIA	Building Regulations	To be complete	London Plan 2010	Planning Policies	Updated regulations for AD's: B, E, L, M, Q. CISH deregulated in 2015. Lifetime Homes deregulated in 2015.
	BS / EN Standards		London Housing Design Guide SPG, May 2015	Outline Application	
	Environmental legislation		Habinteg wheelchair design guide	Reserve Matters / Detailed Application	
	Equality Act 2010		Secured by Design CPDA / ALO Liaison	Conditions	
	School Premises Regulations 2012		NHBC	Section 106	
	Highways / TFL		Government Soft Landings	Section 278	
	Statutory Services Regulations		BIM Level 2 PAS 1192-2 2013	List other relevant Sections	
	COP / BBA (where no BS/EN)		Design Life	DAS	
	Fire Brigade Approval		Breem Excellent	EIA	
	BS 9999 Supplement		CISH Level 4 PROPOSE WITHDRAWN		
	CDM		Lifetime Homes PART M SUPERCEDES		
	Rights of Light				
	Party Wall				

	DESIGN APPOINTMENTS	STRATEGIES & ASSESSMENTS	SURVEYS	McL		
DESIGN APPOINTMENTS	Lead Designer ER	Architecture ER	Structural/Civil Eng ER	MEPh ER	Landscape Designer ER	Interior Designer ER
	FF&E PC	Planning Consultant PC	Approved Inspector BR	Fire Consultant BR	Acoustic Consultant BR	ICT ER
	CDM ER	Accessibility Consultant ER	BREEAM / CISH BM	Façade consultant ER	Traffic Eng ER	Educationalist ER
	BIM ER	Viability CL	Developer CL	NHBC Insurance CL	Soft Landings ER	SbyD ER
STRATEGIES & ASSESSMENTS	Townscape & Heritage CL	Party Wall CL	RoL & Shadowing CL	Sustainability ER	Flood Risk (FRA) PC	Wind Assessment MC
	Vertical Transportation ER	Catering (School) ER	Refuse & Recycling ER	Security Strategy ER	Cleaning & Maintenance ER	Movement & Tolerance MC
	Energy Strategy BR	FM Strategy ER	Metering Strategy ER	Travel Plan PC	Daylight Factors BR	Cooling & Ventilation ER
SURVEYS	Topographical MC	Cloud Point MC	Arboriculture PC	Ecology BM	Habitat BM	Asbestos CL
	Archaeology PC	UXO CL	Stat Searches MC	Traffic Study PC	Air Quality PC	Geotech & Contamination MC
	Acoustic BR	GPR Survey MC	CCTV Drainage MC	Structural & Material MC	Demolition Survey MC	JKW CL
	VOC BM	Acoustic testing BR	Air Permeability BR	Thermographic Study BM		
McL	Building Methodology MC	Building Logistics MC	Commissioning MC			

	PIP	DEP / BEP	Appointment strategy	Design audit (Process / Tech)	Design KPI's	CDE
KEY DOCUMENTS / TRACKERS	Client Client	PDG Tool PDG Tool	Client / McL Client / McL	PDG / McL PDG / McL	PDG Tool PDG Tool	4 Projects 4 Projects
	Clarifications Clarifications	Derogations Derogations	Deviations Deviations	Change Control Change Control	RDD RDD	Deliverables Deliverables
	Design Programme Lead Designer / McL	Project Programmes McL	Planning Conditions Planning Conditions	BC Conditions BC Conditions	SbyD Conditions SbyD Conditions	Quality Conformance Quality Conformance
	RFI RFI	TQ TQ	BREEAM BREEAM	CISH CISH	Agents Agents	NHBC NHBC
	Project Directory Project specific profoma	H&S File H&S File	Users Packs Users Packs	Reporting Int Reporting Int	Reporting to Client Reporting to Client	

TO BE EDITED TO BE PROJECT SPECIFIC

PROJECT DESIGN GUIDES

Project Set-up Dashboard - dates

Project Name: ???	Project No.: ???	Updated: 07-Jan-16
-----------------------------	----------------------------	------------------------------

Status: Set up Ongoing To do By Others / n/a

Required by: ER Employer Requirement PC Planning Condition BR Building Regulations BM BREEAM n/a not applicable CL Client

MC Main Contractor (& Designers) ?? Name other

Document No.: _____ First issue: 20/11/2015

DESIGN APPOINTMENTS	Lead Designer	Architecture	Structural/Civil Eng	MEPh	Landscape Designer	Interior Designer
	ER	ER	ER	ER	ER	ER
	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900
	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900
	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900
	FF&E	Planning Consultant	Approved Inspector	Fire Consultant	Acoustic Consultant	ICT
	PC	PC	BR	BR	BR	ER
	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900
	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900
	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900
	CDM	Accessibility Consultant	BREEAM / CISH	Façade consultant	Traffic Eng	Educationalist
	ER	ER	BM	ER	ER	ER
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
BIM	Viability	Developer	NHBC Insurance	Soft Landings	SbyD	
ER	CL	CL	CL	ER	ER	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Townscape & Heritage	Party Wall	RoL & Shadowing	Sustainability	Flood Risk (FRA)	Wind Assessment	
CL	CL	CL	ER	PC	MC	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Vertical Transportation	Catering (School)	Refuse & Recycling	Security Strategy	Cleaning & Maintenance	Movement & Tolerance	
ER	ER	ER	ER	ER	MC	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Energy Strategy	FM Strategy	Metering Strategy	Travel Plan	Daylight Factors	Cooling & Ventilation	
BR	ER	ER	PC	BR	ER	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Topographical	Cloud Point	Arboriculture	Ecology	Habitat	Asbestos	
MC	MC	PC	BM	BM	CL	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Archaeology	UXO	Stat Searches	Traffic Study	Air Quality	Geotech & Contamination	
PC	CL	MC	PC	PC	MC	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Acoustic	GPR Survey	CCTV Drainage	Structural & Material	Demolition Survey	JKW	
BR	MC	MC	MC	MC	CL	
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
VOC	Acoustic testing	Air Permeability	Thermographic Study			
BM	BR	BR	BM			
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	
Building Methodology	Building Logistics	Commissioning				
MC	MC	MC				
Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	Target date: 00/01/1900	
Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	Instigated date: 01/01/1900	
Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	Achieved date: 02/01/1900	

KEY DOCUMENTS / TRACKERS	PIP	DEP / BEP	Appointment strategy	Design audit (Process / Tech)	Design KPI's	CDE
	Client	PDG Tool	Client / Mcl	PDG / Mcl	PDG Tool	4 Projects
	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?
	Clarifications	Derogations	Deviations	Change Control	RDD	Deliverables
	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?
	Design Programme	Project Programmes	Planning Conditions	BC Conditions	SbyD Conditions	Quality Conformance
	Lead Designer / Mcl	Mcl	Stage ?	Stage ?	Stage ?	Stage ?
	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?
	RFI	TQ	BREEAM	CISH	Agents	NHBC
	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?
Project Directory	H&S File	Users Packs	Reporting Int	Reporting to Client		
Project specific proforma	Stage ?	Stage ?	Stage ?	Stage ?	Stage ?	

TO BE EDITED TO BE PROJECT SPECIFIC