PDG PROJECT DESIGN GUIDES

DRAWING ISSUED RECORD

Consultant/Contractor issue record (To)

Project name:
Project number:

Discipline 01 design information (From)

Week Beginning: 01/06/2014
Sheet: 1 of 1

Update these columns for revisions — Hide earlier issues to keep spread sheet on one A3 page.

Day:						
Month:						
Year:						

DESIGN INFORMATION	Drawing Number							INCOMING		OUT GOING									
Drawing Title	Project	Organ	Discipline	Type	Unique	**Scale**	**sht sze**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**
	FAM	**RFT**	**ARC**	**GA**	**00001**			R01	CA03										
	007	**BND**	**STR**	**13**	**00001**			R02	C01										
	FAM	**RFT**	**MEP**	**DE**	**00101**			R03	C02										

DISTRIBUTION				INCOMING		OUT GOING									
Name	**Company**			**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**
				E	pdf/dwf										
				P	4										

Notes:
Save this issue record as a new name, with a sequencial number or date each issue.

For use by Contractor 'from' consultants 'to' sub-contractors.

Issue codes:

Transfere	**Format**	**Status**			
E = Electronic copy	pdf	CA1	to	CA4	= Comment / Approval / Acceptance
P = Paper copy & no. of	dwf	F1	to	F4	= Final issue
I = Inernet / Intranet	dwg	I1	to	I4	= Information issue
D/S = Disk / Stick	other	R1	to	R4	= Record drawing
other	other	other			

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PDG PROJECT DESIGN GUIDES

DRAWING ISSUED RECORD

Consultant/Contractor issue record (To)

Project name:
Project number:

Discipline 02 design information (From)

Week Beginning: 01/06/2014
Sheet: 1 of 1

Update these columns for revisions — Hide earlier issues to keep spread sheet on one A3 page.

Day:						
Month:						
Year:						

DESIGN INFORMATION	Drawing Number							INCOMING		OUT GOING									
Drawing Title	Project	Organ	Discipline	Type	Unique	**Scale**	**sht sze**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**	**Rev.**	**Status**
	FAM	**RFT**	**ARC**	**GA**	**00001**			R01	CA03										
	007	**BND**	**STR**	**13**	**00001**			R02	C01										
	FAM	**RFT**	**MEP**	**DE**	**00101**			R03	C02										

DISTRIBUTION				INCOMING		OUT GOING									
Name	**Company**			**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**	**Trans**	**Format / No.**
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